



EXECUTIVE DIRECTOR
Margarita Leahy

DIRECTOR OF OPERATIONS
Catherine Arulmohan

Please join our Mercer Council's professional team! We are a passionate group focused on assisting Mercer County and the surrounding community with harm reduction and prevention. Our team members come from diverse career backgrounds as teachers, social workers, case managers, public health educators, certified prevention specialists, nationally certified Peer Recovery Support Specialist, and Licensed Mental Health and Addiction professionals. Our core values include integrity, teamwork, compassion, empathy, accountability, relevance, and commitment to those we serve and one another.

Position Title: Mercer Council Director of Clinical and Recovery Services

Reports to: Executive Director and Operations Director

History of Clinical Services: Mercer Council has provided support as the consulting therapist for substance use evaluations to the New Jersey Juvenile Justice Commission (JJJ) for over 22 years. We ensure that committed juveniles/adolescents/young adults (ages 14 to 22) receive the correct level of care by using evidence-based guidelines. Mercer Council has provided the Metro Employee Assistance Program/(EAP) for 45 years. The EAP services can be provided at the employment site, at the agency's office, and in a virtual environment. Mercer Council has provided early intervention services through our Opioid Overdose Recovery Program(OORP) for 8 years in Mercer County. We are looking to expand our clinical services outside of the traditional managed care organizations.

Full-Time: 35 hours a week (travel throughout the state is required and will be reimbursed)

Salary Range: Commensurate with experience and licensing/certifications

Other Perks: Mercer Council provides access to training and support to get scholarships due to their nonprofit status, which can mean free CEUs to maintain your license and certification. Report writing can be completed on-site, at the Mercer Council office, or at employees' homes as long as they follow confidentiality guidelines.

Core OORP/Recovery Program Responsibilities:

Manage the OORP Patient Navigator as he manages the CPRS team to ensure compliance with best practices, grant, and ethical guidelines. Represent the agency at local and state-wide meetings that are important to the mission and goals of the division and agency. Identify new funding sources to strengthen the early intervention and recovery support services provided by this division. Oversee all reports to grantors. Provide monthly check-in sessions to assess CPRS' self-care, relapse prevention, resources, and critical and ethical decision-making. Provide support and insight around emotional reactions that may occur due to the nature of their work. Follow all legal and ethical requirements for brief session documentation.

Core JJC Responsibilities:

Thoroughly complete a biopsychosocial substance abuse assessment by interviewing juveniles (ages 14 to 24 years old) in person. Review collateral information from the JJC intranet site to assist with the biopsychosocial report. Educated and skilled at applying the American Society of Addiction Medicine criteria for referral/recommendation of the juvenile to the correct level of care to help advise the JJC Classification Board. Understanding of the Transtheoretical Stages of Change Model to address the juvenile's readiness for change. Trained in using DSM V to provide assessment focused entirely on Substance Use Disorder. Trained to use substance use screening and evaluative tools. Complete a report that indicates the severity of the substance use and provide the level of care using ASAM criteria in a thorough and timely manner so that they can be reviewed by Wednesday for the JJC Classification Board.

Core MEAS/EAP Responsibilities:

Provide Short-Term Solution-Focused Brief Therapy (2-6 sessions) to clients and their family members under the EAP benefit contract. If requested, provide postvention for shared adverse events by employees on the property. Assess the client/member's immediate clinical needs and utilize appropriate clinical tools to provide services and/or provide appropriate referrals to the right level of care. Follow all legal and ethical requirements for documenting sessions/contact, providing telehealth (when appropriate), protecting confidentiality, and mandated reporting. Maintain clinical records and other necessary clinical documentation. Respond promptly to all inquiries from potential clients, their families, and/or their employers. Provide workshops and psychoeducational training onsite when requested by employers.

Other Expansion of Clinical Fee for Services:

Manage and provide oversight of other clinical staff and services.

Assist in identifying opportunities for expansion of services for both clinical and recovery services.

Provide direct services when other clinical staff is not available.

Provide quarterly clinical consultation meetings for all clinical services staff

Essential Qualifications:

A current, valid, and in good standing New Jersey licensure to practice per state regulations in one or more of the following is required: LCADC, LPC, LCSW, LCMHC, LCPC, LMHC, or Clinical Psychologist.

Must pass criminal background and fingerprint check.

Must have a valid New Jersey driver's license with auto insurance.

Must carry personal liability insurance.

Preferred Qualifications:

Bilingual candidates will be preferred (Spanish).

Trained in CPRS supervision

Experience with RDP or other EHR

Trained in using ASAM criteria (experience evaluating Substance Use Disorders)

Experience in administering SASSI, ASI, CSSR-S, CAMS PADDI-5, and other evaluation tools

Approved Clinical Supervisor (ACS) or Certified Clinical Supervisor (CCS)

Experience with crisis intervention

Experience with direct services and supervision of staff

Application Process:

Submit a resume, general job application (on the website), and short cover letter; please send an email with attachments to our jobs@mercercouncil.org